



CHARTER STANDARD
DEVELOPMENT CLUB

HETHERSETT ATHLETIC FOOTBALL CLUB (HAFC) 2018/19 REGISTRATION FORM



PLAYER/COACH/VOLUNTEER DETAILS

Age group or team:

Players/Volunteer
Name:

Date of Birth:

2018-19 School Year (if
applicable):

School Attended if
applicable or
occupation:

Parent/Carer's Adult
Player/Volunteer
Name:

Home Tel:

Home Address:

Mobile Tel:

Emergency Tel:

Postcode:

Parent/Carer's Address if different from above:

EMERGENCY CONTACT DETAILS

Contact Name:

Home Tel:

Mobile:

Contact Name:

Home Tel:

Mobile:

MEDICAL DETAILS – *does your child have any medical conditions we should be aware of e.g. asthma*

CONSENT

In the event of the named person above being injured whilst involved in football activity with HAFC, I hereby give consent for medical attention to be administered by qualified emergency first aiders in attendance or emergency services (if required).

Yes

No

I hereby give consent for the club to pass relevant details contained in this form to other clubs and training academies for the purposes of entering

Yes

No

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tournaments, competitions and other such events organised through the club.

I hereby give consent for the club to pass the relevant details contained in this form to verified scouts from professional/semi-professional teams and training academies. Yes No

I hereby give consent for photos of the above person to be reproduced on HAFC website and/or social media sites in line with the guidelines issued by the Norfolk County Football Association (NCFA). Yes No

I agree to be bound by and observe the Code of Conduct and all other Rules and regulations of HAFC, the NCFA and all other Leagues and competitions in which the club may participate. Yes No

Name:

Signed:

Date:

All Age Groups: £5.00 club Registration (money to club development fund)

Please enclose cash or cheque (payable to Hethersett Athletic Football Club) and pass to your Team Manager.

Refund of registration fees should a player leave the club during the season will be at the discretion of the HAFC committee.

What Information we collect and how we collect it

The information we ask you to provide includes details required to operate HAFC and enter teams into FA affiliated Leagues. It will include but is not limited to:

- (1) Any personal details about the person above, such as full name, date of birth, school attended, home address, email address, and contact telephone numbers.
- (2) For medical reasons' we will also ask you to provide details of any illnesses or conditions that the person suffers from so that the coach is aware and can respond fully the person's needs.
- (3) We collect information at the start of each season on the clubs' registration form which we ask you as either a player or a parent to complete and pass back to your team manager.

What we do with the information you provide us with

The information we collect from you is used to run the club and its teams responsibly.

- (1) Information is retained by the club and used by the team managers to run the teams. This includes registering players with Norfolk County FA and local football leagues.
- (2) Information will also be used for contacting parents to organise training sessions and most importantly making sure that all parents and players aware of fixtures, venues and kick-off times.
- (3) Information will be used and processed to provide safeguarding for all whilst they are part of the football club.
- (4) Certain information e.g. names will be used by the club treasurer to create a register to monitor and establish payment of club registration fees.

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- (5) The club officials and managers may keep records relating to fines that players accumulate when penalised in the course of a football match.

Who we pass your information to

During the course of the football season we could pass on personal information about you to the following organisations.

- (1) HAFC is affiliated to the English Football Association (FA) and is required to register all players with the Norfolk County FA. We also enter teams to play in the Norfolk FA Affiliated leagues. The information we collect will be passed to the Norfolk FA and affiliated leagues so that the player is registered to play football. These organisations provide oversight and governance of football clubs and ensure they operate fairly and properly within policies they implement.
- (2) When teams are entered into Tournaments, the organisers of those tournaments (which could be other clubs or training academies) will require basic information about the teams entered such as the full names and dates of birth of players.
- (3) If a verified official scout working for a professional or semi-professional football club makes an enquiry about your child we will pass the players name and age onto that official only if you have provided your consent to do so on the seasons registration form.
- (4) We will be obliged to disclose personal data that we hold if for any reason we are contacted by the UK Police and summonsed to provide information relating to an ongoing investigation.

How can I see a copy of the information you hold about me?

The Data Protection Act (DPA) gives you the right to see personal information we hold about you. If you want copies of this information, please send us a written request with the following:

- Your full name, address and contact mobile phone number
- Your full name and address
- The name of the team and the team manager of the player
- Details of any specific information you require

Please send your written request, cheque and proof of identity and address to:

Wayne Johnson, The Club Secretary, HAFC, 9 Birch Road, Hethersett, Norwich. NR9 3QH

waynebjohnson@btinternet.com Mob: 07590 908461